Biblioteca - Oficina del Sub-Comisionado de Instrucción de Puerto Rico.

Asst. Commissioner of Education.

Cartas Circulares - Departamento de Instrucción de Puerto Rico. Vol. 19, 1922-1923.

Biblioteca - Oficina del Sub-Comisionado de Instrucción de P. R.

Asst. Commissioner of Education.

Cartas Circulares - Departamento de Instrucción de P. R., Vol. 19, 1922-1923.

Cartas Circulares No. 1 al 146 expedidas por el Departamento de Instrucción desde el 1°de julio de 1922 hasta el 30 de junio de 1923 compiladas por el Sub-Comisionado de Educación.

CARTA CIRCULAR NO. 10 - MATRICULA - En la Alta Escuela.

CARTA CIRCULAR NO. - ASIGNATURAS-En la Alta Escuela. Número que pueden tomar.

CARTA CIRCULAR - - CURSOS DE ESTUDIOS -En la Alta Escuela. Cambios en

CARTA CIRCULAR NO. 40 - COLECTAS - Entre alumnos y maestros prohibidas si no son voluntarias.

CARTA CIRCULAR NO. 63 - LICENCIAS - De los Maestros. Cambios en el modo de otorgarlas.

CARTA CIRCULAR NO. 66 - LIBROS DE ESCUELA: - Venta de los mismos prohibida a inspectores y maestros.

CARTA CIRCULAR NO. 93 - AUSENCIAS: por enfermedad del maestro, de la familia o muerte pagables 20 días en el año.

PROGRAMA DEL ALUMNO EN LA ALTA ESCUELA. (Vea el curso de Estudios para la Alta Escuela para la Reglamentación de Éstas.

San Juan, Aug. 18, 1922.
Circular Letter No. 10.

To Supervisors of Schools and
High School Principals, and Teachers.

ENROLLMENT OF HIGH SCHOOL STUDENTS AND
CHANGES IN THE COURSE OF STUDY FOR HIGH SCHOOLS.

Ladies and Gentlemen:

Special attention is called to the General Regulations as found on pages 7-9 of the course of study for High Schools.

It appears that in the past many Supervisors and Principals have not followed these instructions carefully. Principals will be held strictly to the regulations referrred to above.

Special attention is called to the following paragraphs:

5.--"but students a re not permitted to elect courses more than <u>one</u> year removed from the year in which they are enrolled."

6.--"Students of the second, third and fourth years may carry more than four academic subjects ONLY WHEN THEY HAVE SHOWN EXCEPTIONAL ABILITY in the work of the preceding semester."

Principals should reduce the number of subjects whenever health or scholarship is endangered.

Students should be shown that it is better to receive E's or G's in four academic subjects than P's or M's in five academic subjects as no grade below will be certified by the Department for entrance to college, nor will a grade below G be accepted for entrance to any teachers' examinations held by this Department. Students should be made to realize the above facts.

In the past principals have allowed students to take both English I and 2 in case they had failed in English I. This practice should be stopped at once as it is clearly impossible for a student to take English 2, 3 or 4 if he has not satisfactorily completed English 1,2, or 3. The above also holds good for Spanish as well as for Mathematics. A student who has failed in Algebra cannot do satisfactory work in Geometry, nor can he take both Algebra and Geometry at the same time and do good work in both.

If a student fails the first semester in any <u>one</u> subject, he may be allowed to continue that subject, provided he is not taking more than four academic subjects. If he fails in more than one subject he should be made to drop all but one of the subjects in which he is failing. If he fails in three or more subjects he should be dropped from school. Students should be advised about this matter at once so that it will not come as a surprise to them at the end of the semester. More emphasis should be placed upon quality than upon quantity.

ENROLLMENT- The classes shall consist of approximately twenty five pupils and in no case may they exceed thirty.

Teachers should not sign students' cards until the end of the first and last semester respectively.

Yours very truly,

(Signed) JUAN B. HUYKE

Commissioner of Education.